

The City of Palos Hills is accepting applications for the part-time position of Community Service Officer (CSO).

Salary:

\$21.58/hour

This is a part-time position.

There are no benefits (i.e., insurance, paid vacations, overtime, or holiday pay).

Position Details

Prior to employment, you will be subject to a background check. This will include your driving record, past employment, references, neighbors, and criminal history.

The CSO is a uniformed, non-sworn member of the Police Department. The CSO interacts heavily with the public and performs police-related duties that do not require the services of a sworn officer such as traffic control, enforcement of local ordinances, investigation of private property traffic accidents, and responding to non-criminal service calls.

This position requires an individual who communicates effectively, demonstrates a command of City regulations, attention to detail, integrity, a dedication to providing outstanding customer service, sound independent judgment and the ability to work independently with minimal supervision in a team environment.

Minimum Education, Experience & Training:

Minimum High School Diploma, or GED Certificate, or High School Proficiency Statement.

Position Information:

Position typically works no more than three (3) shifts per week. The shifts are eight (8) hours in length. Some overtime and after-hours assignments may be required. Must be available to work weekdays, weekends, and holidays. Must be available to work all three shifts (day shift, afternoon shift, and midnight shift).

Successful candidate must:

- Hold a valid Illinois driver's license
- Be able to pass a drug screen and background check

To Apply:

Application with further information may be obtained in person at:

Palos Hills Police Department

8555 W. 103rd Street

Palos Hills, IL 60465

708-598-2992

Hours:

8:00 AM - 5:00 PM

Monday – Friday

OR

Online at:

www.paloshillspolice.us